

Ridgeview Ranch Homeowners Association Inc. Volunteer Opportunities

The following is a list of volunteer opportunities available in Ridgeview Ranch. If you would like to assist the HOA in an area not listed here, please contact us and let us know where you feel you could be of help! If an opening is not available now, we will put your name and contact information for future reference. We hope to hear from you soon!

Beautification Committee:

The Beautification Committee is responsible for coordinating and implementing the Ridgeview Ranch Yard-of-the-Month (March through September), Halloween and Holiday Decorating Contests. Committee members are responsible for walking/driving their assigned section of the neighborhood and submitting their picks for each contest to the committee chair on or before a specified date communicated to the committee by the chair. Members may also be required to take and submit pictures of the winning homes, place signage in yards and submit information for the web site. The Beautification Committee may also work with the HOA landscape vendor to develop plans for entrance monument plantings and common areas, as well as the holiday lighting vendor to develop plans for holiday entrance lighting.

If you are interested in joining the Beautification Committee, contact Duke Bond at duke.bond@cdw.com.

Block Captains:

Block Captains serve as the main point of communication for their block or designated area of homes. If anything is happening or affecting their area, they are the person to get the word out to homeowners or back to the HOA board and Management Company. Communication methods can be as simple as forwarding information via email, phone or by walking door-to-door. The Block Captain may also be called on to:

- Serve as a “Welcoming Committee” for new neighbors on the block.
- Assist with the distribution of important homeowner information/communications.
- Serve as a representative for homeowners to communicate questions and concerns to and from the HOA board.
- Be watchful of your neighbors. Contact them if garage doors are left open, papers are piling up, etc.
- Serve as a Crime Watch point-of-contact for the Crime Watch Coordinator.
- Attend and/or assist the social committee in organizing block parties for your area.

Contact Lisa Coppinger at lisa_coppinger@yahoo.com if you are interested in becoming a Block Captain.

Board of Directors:

A board consisting of five (5) members of the Ridgeview Ranch Homeowners Association, Inc. manages the affairs of the association. Directors are elected by the membership of the association to

serve three (3) year terms. The board has the power to publish and enforce the rules and regulations governing the association, to enforce and carry out the provisions of the Declaration of Covenants, Conditions and Restrictions, Bylaws and Articles of Incorporation. The board meets on a regular schedule as set by the board.

For more information on serving as a director on the board, please contact the board member of your choice. Contact information for the board is located on the neighborhood website at:
www.ridgeviewranch.org/about

Communications/Signage Committee:

This committee is responsible for the white board signs placed at neighborhood entrances. The committee chair will communicate the information to be placed on the sign and the dates and locations for sign placement. Committee member duties include:

- Writing the important information on the sign in a way that will be easy to read and also draw attention to the sign.
- Placing the sign in the required locations for the designated amount of time.
- Collecting the signs, cleaning and storing them in a safe place where they will not be damaged by the elements.
- Alerting the committee chair if additional supplies are needed, signs are stolen or damaged etc.

Committee members may also be asked to place signs and/or information on bulletin boards in the Amenity Center and/or other common areas.

Contact Stephanie Granberry at StephanieS.Granberry@tenethealth.com if you are interested in joining the Communications/Signage Committee.

Crime Watch Committee:

The following description is taken from the City of Plano Neighborhood Crime Watch web page. You can take a look at the entire program at <http://tx-plano.civicplus.com/index.aspx?NID=783>

“The basic idea is for neighbors to watch out for each other. By looking after a neighbor’s property as if it were your own, you will more likely contact the police if you observe something suspicious. Citizens act as extra “eyes and ears” for the police department so that calls to the police will be made when criminal activity is suspected. An alert and cooperative neighborhood is the single defense against crime. By getting to know your neighbors and their vehicles, you will most likely be alert to suspicious people, vehicles, and/or sounds that could indicate criminal activity.”

Contact Crime Watch Coordinator John McGraw at johnmcgrawtexas@gmail.com if you are interested in joining the Crime Watch Committee.

Play Groups:

Play groups are a great way to meet neighbors while socializing and building lasting friendships for your infant to pre-school aged children. Coordinators are responsible for:

- Organizing age specific groups and communicating contact information to those parents.

- Coordinating times and locations for play dates.
- Maintaining a list of playgroup contacts.
- Assisting the social committee with activities and events targeted to younger children.

If you are interested in becoming a Play Group coordinator, please contact Lisa Coppinger at lisa_coppinger@yahoo.com.

Social Committee:

The social committee is responsible for the organization, coordination and implementation of all Ridgeview Ranch HOA social events. The committee can be from 3 to 9 members and has a chair who is appointed by the HOA board. The committee is responsible for:

- Developing an event calendar
- Submitting and maintaining an annual budget broken out by event.
- Coordinating event activities.
- Hiring vendors.
- Soliciting event sponsors.
- Recruiting and organizing event volunteers.
- Communicating event details to the board, web contributors and communication/signage contacts.
- Communicating the results of the event along with suggestions and recommendations for future events to the board.

If you would like to volunteer for the Social Committee, please contact Bridget Todd at bridgettodd@sbcglobal.net

Web Contributor:

Web contributors are responsible for writing, editing and posting information to the Ridgeview Ranch website at www.ridgeviewranch.org. Contributors can be for specific pages, areas of interest or neighborhood notices. Contributors should have prior experience with Word Press or other blogging type sights. Additional skills in writing, design, communications, marketing or public relations are a plus.

If you are interested in volunteering as a web contributor, please contact Lisa Coppinger at lisa_coppinger@yahoo.com.

We look forward to working with you as a neighborhood volunteer in the near future. Remember, if you do not see your area of interest here, contact us anyway at mverde@ccmcnet.com. Melissa will pass your information on to the HOA Board for consideration. We are always open to new ideas!

Happy Volunteering!