

Ridgeview Ranch ACC Project Submittal Form

Name:

Date:

Address:

Phone:

Project Category:

Alt Phone:

City of Plano Permit(s)#:

Email:

Not sure if you need a permit? Visit www.buildinginspections.org or call 972-208-8100.

PROJECT DETAILS. In order to avoid delays, please be as specific as possible. Include measurements, colors, materials, site plan, locations, pictures, drawings, links to vendor products, etc. (Attach additional pages as necessary.)

Have neighbors been contacted regarding this project? (Yes or No)

IMPORTANT NOTES: Please make sure your application is approved BEFORE you begin work. The ACC has up to 30 days to review a complete project request. **Submittal of an ACC application does not guarantee approval.** Projects that change the outward appearance of your house or lot are required to be in compliance with [ACC Design Standards](#) and CC&R's. **Owners will be responsible for costs incurred if any alterations are necessary due to non-compliance.** Owner is also responsible for meeting City of Plano Codes and Utility Easement requirements, and obtaining all necessary construction permits and approvals. Any questions on city compliance should be directed to the City of Plano Building Inspections Department and/or your utility company. Trash is to be contained during construction and NO CONTRACTOR SIGNS ARE ALLOWED before or after the project work is being done. No access/egress on common lands allowed without prior written approval from Ridgeview Ranch HOA.

Please note that it is not possible to detail requirements for every improvement that could possibly be conceived by our homeowners, and to that end, understand that there are discretionary powers granted the ACC by Article 15 of the Declaration of Covenants, Conditions and Restrictions to conduct reviews of requested improvements to assure consistent application of aesthetic standards, suitability, harmony, conformity with the neighborhood and other factors the ACC deems relevant.

I have read and understand my owner responsibilities as listed above and in our HOA Covenants and Deeds.

Owner's Signature (or Authorized Agent) _____

(if sending via email, you can print your name above or use an electronic signature)

For expedited service:

Email this completed form along with attachments to: ACCRequest@RidgeviewRanch.org -or -

Fax this form and attachments to the ACC Fax Number at (972)-236-0034.

If you do not have access to email or a fax, you can use regular mail, or drop off your request in person to this address:

Ridgeview Ranch HOA/CCMC
7800 Dallas Parkway #450
Plano, TX 75024

Questions?

Call CCMC and ask for the Ridgeview Ranch HOA Community Manager at Phone# 888-257-1388.
or email the ACC directly at ACCRequest@RidgeviewRanch.org